



User Manual

Applicant

Duplicating a Project

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Work Area

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Actions

Create Folder Delete Folder

Create Project Delete Project

Duplicate Project

General

Notifications 3 Signatures 0 Transfers 0 Shared 0

Folders

Click the Duplicate Project tile

Duplicate Project

Please select project that you wish to duplicate: Proj-001

Please enter a new title: Proj-001

Include sub forms:

Duplicate Close

Select project from the drop down list

Rename it

Select to include sub forms

Duplicate Project

Please select project that you wish to duplicate: Proj-002

Please enter a new title: Proj-004

Include sub forms:

Duplicate Close

Click Duplicate



Contact Us

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