



User Manual

# Applicant

## Moving a Project

# Moving a Project

From the Home Page into a folder:

Work Area

General

- Notifications: 3
- Signatures: 0
- Transfers: 0
- Shared: 0

Folders

- Submitted: 0
- Approved: 0
- Closed: 0

Projects

Project Title	Project ID	Owner	Date Created	Date Modified	Transfer Status
Proj-004	1111	Mr. David Fillmore	20-Nov-2019 11:59	22-Nov-2019 15:20	
Proj-002	1106	Mr. David Fillmore	20-Nov-2019 11:59	22-Nov-2019 10:41	
Proj-001	1105	Mr. David Fillmore	20-Nov-2019 09:45	22-Nov-2019 13:39	

Showing 1 to 3 of 3 entries

Folders

- Submitted: 1
- Approved: 0
- Closed: 0

Projects

Project Title	Project ID	Owner	Date Created	Date Modified	Transfer Status
Proj-004	1111	Mr. David Fillmore	22-Nov-2019 15:20	22-Nov-2019 15:20	
Proj-002	1106	Mr. David Fillmore	20-Nov-2019 11:59	22-Nov-2019 10:41	
Proj-001	1105	Mr. David Fillmore	20-Nov-2019 09:45	22-Nov-2019 13:39	

# Moving a Project



Folders

Submitted  
1

Approved  
0

Closed  
0

Projects **Folder number increased by one**

Project Title	Project ID	Owner	Date Created	Date Modified	Transfer Status
Proj-004	1111	Mr. David Fillmore	22-Nov-2019 15:20	22-Nov-2019 15:20	
Proj-002	1106	Mr. David Fillmore	20-Nov-2019 11:59	22-Nov-2019 10:41	

Showing 1 to 3 of 3 entries **Gone from Home Page list** ◀ Previous Next ▶

Folders

Submitted  
1

Approved  
0

Closed  
0

Projects **Click the folder**

Veritas IRB Concierge - Apply Home Contacts Help **Beta Test Mode** Mr. David Fillmore

Work Area ▾

Home

3  
Notifications

Actions ▾

Create Project

Delete Project

Duplicate

Rename

Submitted Projects **Folder name**

Project Title	Project ID	Owner	Date Created	Date Modified	Transfer Status
Proj-001	1105	Mr. David Fillmore	20-Nov-2019 9:45:13 AM	22-Nov-2019 1:39:01 PM	

Showing 1 to 1 of 1 entries ◀ Previous Next ▶

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# Moving a Project

From a folder to another folder or to the Home Page list:

Veritas IRB Concierge - Apply Home Contacts Help **Beta Test Mode** Mr. David Fillmore

Work Area ▾

Home 3 Notifications

Search Projects

Project Title	Project ID	Owner	Date Created	Date Modified	Transfer Status
Proj-001	1105	Mr. David Fillmore	20-Nov-2019 9:45:13 AM	22-Nov-2019 1:39:01 PM	

Showing 1 to 1 of 1 entries

Previous Next

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Actions ▾

- Create Project
- Delete Project
- Duplicate Project
- Rename Folder
- Move Project
- Transfer

**Move Project** Choose project from drop down list

Project: Proj-001

Destination Folder: Work Area

Move Close

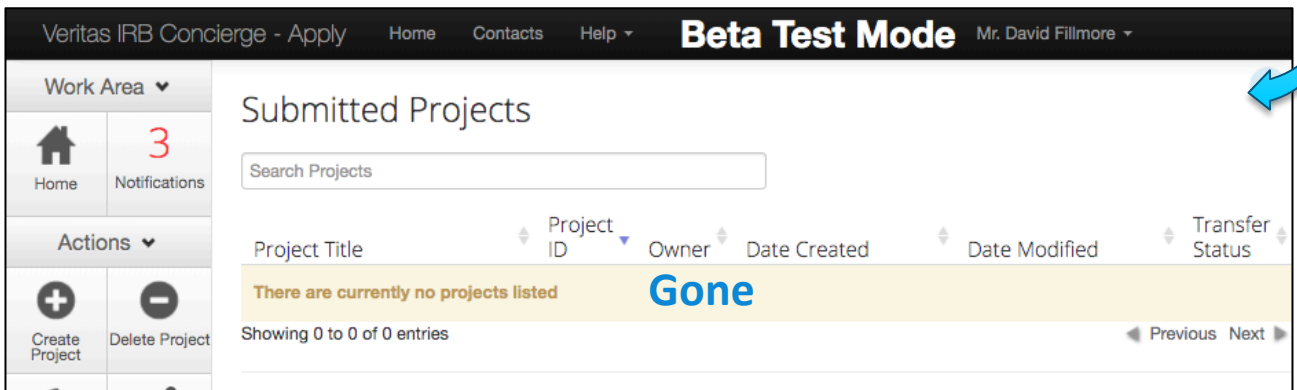
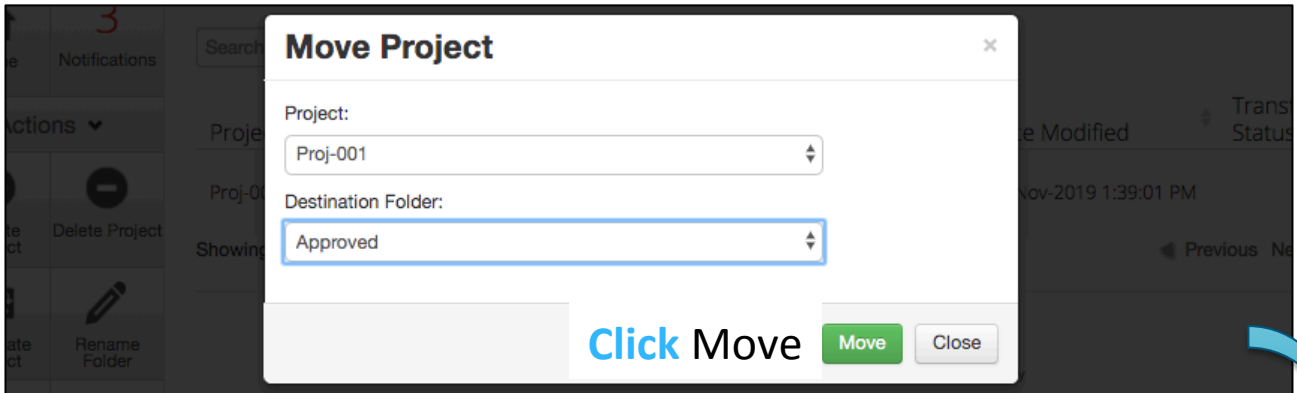
**Move Project** Choose destination from drop down list

Project: Proj-001

Destination Folder: Work Area, Approved, Closed

Move Close

# Moving a Project





## Contact Us

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