



User Manual

Applicant

Renaming a Folder

Renaming a Folder

Work Area

Home 2 Notifications

Actions

Create Folder Delete Folder

Create Project Delete Project

Duplicate Project Transfer

Notifications 2 Signatures 0 Transfers 0 Shared 0

1 Select the folder

Submitted 0 Approved 0 Finished 0 Templates 0

Projects

Work Area

Home 2 Notifications

Actions

Create Project Delete Project

Duplicate Project Rename Folder

Move Project Transfer

Finished Projects

Search Projects

Project Title Project ID Owner Date Created Date Modified Transfer Status

There are currently no projects listed

Showing 0 to 0 of 0 entries

2 Click the Rename Folder tile

Home Notifications

Actions

Create Project Delete Project

3 Please enter the new folder name:

Finished Enter new name

Rename Close

Renaming a Folder





Contact Us

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